

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part – A

AQAR for the year (for example 2013-14)

2013-14

1. Details of the Institution

1.1 Name of the Institution

Government Degree College

1.2 Address Line 1

Medak Road

Address Line 2

Prashanth Nagar

City/Town

Siddipet, Medak district

State

Telangana

Pin Code

502103

Institution e-mail address

gdcsiddipet@yahoo.com

Contact Nos.

08457-222110

Name of the

Head of the Institution:

Dr. G. M. Ramulu

Tel. No. with STD Code:

08457-222110

Mobile:

9908846177

Name of the IQAC Co-ordinator:

A.Vishweshwara Sharma

Mobile:

9490932161

IQAC e-mail address:

iqacgdciddipet@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

EC/57/RAR/04 dated 30-11-2011

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

<http://www.gdciddipet.org.in>

Web-link of the AQAR:

<http://gdciddipet.org.in/?p=1008>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.00	2006	29-11-2011
2	2 nd Cycle	A	3.02	2011	29-11-2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 Submitted to NAAC on 11-12-2013
- ii. AQAR2011 -12 Submitted to NAAC on 29-11-2013

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Osmania University, Hyderabad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

The expert committee constituted by the UGC visited the college on 15 and 16 of September 2014, autonomy conferment awaited

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="NA"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="12"/>

2.10 No. of IQAC meetings held :

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC was instrumental in 1. Increase in Enrolment, 2. Increase in number of research papers , 3. Increase in the number of Extension Activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure enclosed	1) No. of ISSN/ISBN publications increased 2) No. of participations by students in cultural events enhanced 3) Appraisal of exam results was undertaken regularly 4) Meetings with various stake holders were convened and their feedback was analysed and implemented. 5) Department of physical education conducted YUVATARANGAM successfully 6) A mega job mela was conducted by the JKC coordinator

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- 1) Staff council works as a catalytic agent in the successful implementation of IQAC activities. The AQAR was prepared after consulting all the stakeholders.
- 2) List of activities conducted by various departments was placed on the web site. A special activity register has been maintained.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	05	-	-	-
UG	17	-	-	01
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	01	-	01
Others	-	-	-	-
Total	22	01	00	02

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Common Core Syllabus

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	00
Trimester	00
Annual	22 (Both UG and PG inclusive)

1.3 Feedback from stakeholders* Alumni Parents Employers NA Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

Please find the information regarding analysis in the annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors/Lecturers	Associate Professors	Professors	Others
35	31 Lecturers	1 Reader	---	1 Principal + 1 PD + 1 Librarian

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others Lecturers		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	31	-	31

2.4 No. of Guest and Visiting faculty and Temporary faculty

9+11=20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	73	02
Presented	05	08	02
Resource Persons	01	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1) MANA TV Video Lessons by the faculty was encouraged
- 2) Field trips / outreach activities were initiated
- 3) Quality of teaching enriched through the latest ICT methods

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop - - 04

2.10 Average percentage of attendance of students 67.6

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	249	7.22	12	6.8	0.8	27
B.Com	171	2.33	18	5.8	3.5	30
B.A	269	7.4	19.33	38	6	71

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process :

1. Facilitates learning and teaching by creating a conducive and learner friendly environment
2. Arranges interfaculty meetings and extension lectures
3. Helps the staff in adopting and adapting the time tested best practices

2.13 Initiatives undertaken towards faculty development:

A faculty forum was constituted to cater to the needs of the research for the faculty. It will work in consonance with the research forum.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	14
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	04

Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	06
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	14	-	-
Technical Staff	02	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1) An extension lecture was conducted for the promotion of research by Dr. K. Nageshwar Rao, Retired principal
- 2) Teaching faculty are regularly made to interact and exchange their expertise amongst themselves.
- 3) The library plays a crucial role in providing the latest research findings through INFLIBNET and other repositories. E-Resources will help enhance the browsing skills.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	03	00	05
Outlay in Rs. Lakhs	0.78	7.475	00	21

3.4 Details of research publications

	International	National	Others
Peer Review Journals	04	04	-
Non-Peer Review Journals	-	05	-
e-Journals	01	-	-
Conference proceedings	-	33	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2 years (2013-15)	UGC SERO	7.475	7.475
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total		—	7.475	7.475

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	-	-	01	-	-
Sponsoring agencies	-	-	APSCHE	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level
International level
National level

3.23 No. of Awards won in NSS:

University level State level
International level National level

3.24 No. of Awards won in NCC:

University level State level
International level National level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) Blood donation by staff and students
- 2) Extension activities to The Nehru Yuva Kendra
- 3) Staff worked as resource persons for general elections
- 4) The college hosts the constitutional level cultural events
- 5) Major voter enrolment camp which was appreciated by the RDO as the best of its kind

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18.29 acres	-	-	18.29
Class rooms	33	-	-	33
Laboratories	28	-	-	28
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others				

4.2 Computerization of administration and library

- 1) All the departments have been provided computers along with internet facility.
- 2) INFLIBNET facility is available and ID s have been given to the staff
- 3) Salary details and other particulars of the staff are generated and maintained through computers

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	34992	25,83,095	2288	4,28,572	37,280	30,11,667
Reference Books	7473	4,55,840	713	68,278	8186	5,24,118
e-Books						
Journals	18	8,595	25	44,500	43	53,095
e-Journals	6000	5000	6000	5000	6000	10,000
Digital Database						
CD & Video						
Others (specify)						35,98,880

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	135	3	1	-	3	1	17+5	
Added	-	-	1	-	-	-	-	
Total	135	3	2	-	3	1	22	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology . Upgradation (Networking, e-Governance etc.)

EN -List ,INFLIBNET and other E-Resources, Student – computer ratio improved
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4.6 Amount spent on maintenance in lakhs :

i) ICT

-

ii) Campus Infrastructure and facilities

-

iii) Equipments

-

iv) Others

-

Total :

-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) Student grievance redressal cell looks after the complaints/suggestions of the students
- 2) An Induction programme was conducted for the first year students in which all the facilities of the college were briefed in the first week of the academic year.
- 3) A flexi chart informing all the student support services has been displayed in the main corridor. This helps students learn the services offered by the college.

5.2 Efforts made by the institution for tracking the progression

- 1) Class in charges will mentor students’ progress
- 2) Each class has class counsellors
- 3) Free Coaching for PG Entrance Tests is imparted
- 4) Career Guidance Cell with the help of other departments tracks the progression the students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2204	261	NA	----

(b) No. of students outside the state -

(c) No. of international students -

No	%
1435	65.1

Men

No	%
769	34.9

Women

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	Genera l	SC	ST	OB C	Physicall y Challeng ed	Total
298	83 7	80	157 4	17	2668	269	82 4	83	138 3	06	2565

Demand ratio 1:1.9 Dropout % : 6.04%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1) Coaching for Village Revenue officer and Village administrative officer was imparted.
- 2) Employment and career guidance cell gives coaching for competitive exams

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1) Career guidance cell had imparted training for Village Revenue officer and Village administrative officer exam

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
14	145	17	2

5.8 Details of gender sensitization programmes

1) Women empowerment cell looks after the programme
2) On March 8 th 2014 International Women’s day was celebrated

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3	3000
Financial support from government	1869	75,54,029
Financial support from other sources	7	22,000
Number of students who received International/ National recognitions	9 students were eligible for centre sector Scholarship	1000 Per month for each student

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Bus facilities for some villages were provided because of the initiative taken by the college.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Motto: Tamasoma Jyothirgamaya

VISION: To impart quality education to students, to provide timely and un compromising quality service to all the stake holders. To play a decisive role in nation's development by transforming students into value oriented and responsible citizens, to make the best of latest knowledge and technological advances, to modernize ourselves and protect the traditional values at the same time, to bridge the skill gap by building competencies and to strive for excellence in all walks of life.

MISSION:

- To seek and cultivate new knowledge, to engage vigorously and fearlessly in the pursuit of truth and to interpret traditional knowledge and beliefs in the light of new needs and discoveries.
- To provide the right kind of leadership in all walks of life by helping the individuals develop their potential
- Impart training to elicit the best from students.
- To provide value based education.
- To provide the right kind of work ethos, professional expertise and leadership qualities in their endeavours.
- To strive and promote quality and social justice.
 - To foster good values among teachers and students and through them in society.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 1) Some of the staff are Members of the board of studies (BOS)
- 2) They play a key role in curriculum development

6.3.2 Teaching and Learning

- 1) Faculty are encouraged to adapt themselves to the latest teaching methods
- 2) Faculty are sensitized to attend RC's and OC's and other work shops

6.3.3 Examination and Evaluation

- 1) The college works in consonance with and rules framed by the Osmania university
- 2) The exam branch downloads on line question papers and distributes around 3000 papers in 19 minutes

6.3.4 Research and Development

- 1) Faculty are encouraged to undertake MRP'S
- 2) Faculty are fostered to organize seminars/ symposia etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Two photo copiers were purchased to the tune of 3 Lakhs

6.3.6 Human Resource Management

- 1) Faculty are encouraged to upgrade their know how

6.3.7 Faculty and Staff recruitment

The state government recruits the faculty and staff by taking vacancy position from the CCE

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

- 1) Purely on the basis of merit cum roaster.
- 2) University permits the college to increase the intake.
- 3) Wide canvassing was undertaken to increase the number of Admissions into the Degree I - Year by constituting admission committees
- 4) Wide publicity about the salient features of the college was broadcast on the local TV channel named "Dial Your Principal", in the first week of June 2013.
- 5) A brochure was published and the highlights of the college and facilities offered by the college were disseminated

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	-

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	In Charges
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

- 1) The President & Secretaries are frequently informed of the activities and developments of the college.
- 2) Alumni members are the members of the IQAC Committee who are instrumental in planning, designing and implementation of activities .

6.12 Activities and support from the Parent – Teacher Association

- 1) Parents frequent the college regularly and give feedback.
- 2) The feedback analysed and action was taken immediately

6.13 Development programmes for support staff

- 1) Support staff are encouraged to improve their educational qualifications.
- 2) Staff are encouraged to take departmental tests.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Eco Club was constituted to look after the sensitisation of students.
- 2) Planting of saplings was initiated in campus by NSS volunteers

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 1) Students participation in all activities increased .
- 2) Research Development cell was instrumental in the increase of the number of Minor and Major Research projects
- 3) MANA TV Video Lessons by the faculty
- 4) Teaching through the latest ICT methods

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1) No. Of ISSN and ISBN publications increased.
- 2) Participation of teaching staff to seminars increased
- 3) Gross enrolment increased.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) ICT based teaching.
- 2) Felicitation of dedicated teachers among the staff on the 5th September.
- 3) Students were encouraged to write quotations on boards specially allotted for this purpose.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- 1) The NSS, NCC volunteers planted saplings in nearby villages.
- 2) The campus has prohibited polyethylene bags and tea cups

7.5 Whether environmental audit was conducted?

YES

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- 1) The college was instructed to apply for university status by the CCE under the component I
- 2) The RUSA document was prepared and submitted to the Director RUSA and Ministry of HRD, New Delhi
- 3) The college had submitted proposal for granting autonomous status
- 4) The Expert Committee constituted by the UGC visited to the college on 15-09-2014 and 16/9/2014. Conferment awaited.

8. **Plans of institution for next year**

- 1) To orient all the departments for attainment of autonomous status.
- 2) Motivate the teaching staff to apply for more MRP's
- 3) Conduct seminars/ workshops etc.
- 4) Mobilize funds to the tune of 4 lacks from philanthropists to construct an entrance at the north eastern corner of the college.
- 5) A letter request for the sanction of water purification plant was written to Sri. T. Harish Rao , the MLA of the local Constituency.
- 6) Barcode technology to be introduced in the library.
- 7) E- paper clippings of various activities of the college are collected and kept on the website

Name: A.Vishweshwara Sharma

M.Sc.,M.A.,M.Ed.,(Ph.D.)

Name: Dr. G.M.Ramulu M.A.,M.Phil., Ph.D.

Signature of the Coordinator, IQAC

*Signature of the
Chairperson, IQAC*

ACADEMIC CALENDAR OF
INTERNAL QUALITY ASSURANCE CELL (IQAC)
FOR THE ACADEMIC YEAR 2013-14

ANNEXURE -I

**ACADEMIC CALENDAR OF
INTERNAL QUALITY ASSURANCE CELL (IQAC)
FOR THE ACADEMIC YEAR 2013-14**



GOVERNMENT DEGREE & P.G.COLLEGE, SIDDIPET

(Re-Accredited with 'A' Grade by NAAC)

DISTRICT: MEDAK, TELANGANA

PIN CODE: 502103, Ph: 08457-222110

gdciddipet@yahoo.com



MESSAGE FROM THE PRINCIPAL

It gives me immense pleasure to learn that the IQAC committee has taken the task of preparing the academic calendar for the academic year 2013-14 in a professional manner. The calendar is not only a blue print of the vision of the college but also a document worth emulating for generations to come as a well chalked out strategy to reach out to students in rendering uncompromising and timely service to the students. The IQAC committee must be appreciated for coordinating all departments in preparing this calendar. From the beginning the IQAC of the college has been playing a crucial role of facilitating and bringing out the best from the stake holders and motivating the staff to thrive for excellence in all aspects.

(Dr. G.M. Ramulu)

June 2013

	<p><u>1)Formation of IQAC</u> The principal and staff council meet in the first week to select the IQAC coordinator and its members.</p> <p><u>2)IQAC Meeting</u> The IQAC Coordinator shall take the responsibility of conducting a quarterly meeting in to discuss the preliminary works like preparing calendar, accepting the feedback reports of previous academic year etc.</p> <p><u>3. Result Analysis</u> The result analysis will be done department wise and the consolidated report will be submitted to the principal.</p> <p><u>4. MEETING CONDUCTED BY THE UGC COORDINATOR</u> The UGC coordinator shall conduct a meeting to inform the staff of the fellowships, research funds given by the UGC and other research project incentives</p> <p><u>5. IQAC</u> The IQAC coordinator shall conduct a meeting to elicit feedback on the annual academic calendar from the staff.</p>
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July 2013

	<p><u>1. Preparing AQAR</u> The IQAC Coordinator shall prepare the Annual Quality Assurance Report (AQAR) along with the members and submit online to NAAC within the prescribed format.</p> <p><u>2. College Orientation Programme</u> A list of suggestions on the orientation of first year students will be given to the Staff council by the IQAC. They will be imparted to students on the induction day training programme for first year students.</p> <p><u>3. Meeting with Non Teaching Staff</u> The IQAC coordinator and other members shall conduct a meeting with the non teaching staff members including the Administrative Officer of the college to identify and address the quality aspects of the administration.</p>
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August 2013

	<p><u>1. Reviewing the Quality of Infrastructure</u></p> <p>IQAC shall volunteer the programme of reviewing the quality of tangible infrastructure available at the college like computers labs, class rooms, furniture and electronic equipments. Any deterioration conditions of such infrastructure shall be immediately communicated to the staff council for initiating the remedial measures.</p> <p><u>2. Reviewing the Best Practices</u></p> <p>IQAC shall request all the departments to submit the statements of their best practices in order to review their efficacy and advocate any changes.</p>
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September 2013

	<p><u>Reviewing the progress of students</u></p> <ol style="list-style-type: none">1. The IQAC shall collect the progression of students' report and requests the staff to identify students who could excel in extra curricular activities. The IQAC shall conduct a meeting to take measures to orient the staff in the wake of autonomous committee visit constituted by the UGC.2) The IQAC requests the principal to initiate measures to cater to the needs of students appearing for the supplementary exams.3) the IQAC shall recommend a few names of teaching staff whose services are to be recognized by the staff. They will be felicitated on the 5th of September.
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October 2013

	<p>1. Quarterly appraisal will be done by the committee</p> <p><u>Review of NSS & NCC Activities</u></p> <p>2. The IQAC members and coordinator shall hold meetings with the NSS and NCC officers of the college as there are five NSS wings and one NCC wing.</p>
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November 2013

	<p><u>Planning Yuva Tharangam</u></p> <ol style="list-style-type: none">1. IQAC shall hold discussions with the Physical Education Director of the college and prepares a list of sports events to be conducted by the college to bring out the concealed talent of the students in the form of inter-district college sports events. IQAC shall communicate the same to all the colleges through DRC and JKC. The event is named as Yuva Tharangam.2. the IQAC shall meet the cultural committee conveners to request them to prepare students for the constituency level cultural meet for the youth (Cultural festival)
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December 2013

	<ol style="list-style-type: none">1. The IQAC shall meet all the stake holders to clean the campus premises. <p><u>Alumni meet</u></p> <ol style="list-style-type: none">2. IQAC shall host an alumni meet in the last week of January to take their valuable suggestions on the internal quality of the college and also to urge their financial support for the betterment of the college.
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January 2014

	<ol style="list-style-type: none">1. The IQAC shall meet all the stake holders and request the NSS and NCC officers to motivate students to make arrangements for the republic day on 26 January.2. The IQAC requests the JKC coordinator to sensitize students to apply and enroll themselves for JOB mela
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February 2014

<p><u>Quality Assurance of Grand Tests</u></p> <p>1. IQAC shall hold college level meeting with the teaching staff to decide the quality parameters of the grand tests.</p> <p><u>Student Feedback</u></p> <p>2. IQAC shall take the sole responsibility of collecting the feedback of students on important parameters identified in the IQAC meetings. The feedback shall be collected and analyzed on a five point scale designed by the IQAC itself.</p> <p><u>Monitoring the Quality Aspects of Practical Exams</u></p> <p>3. IQAC shall sensitize all the staff concerned in the successful conducting of Practical Examinations</p>

March 2014

<p><u>Collection of Testimonials</u></p> <p>1. IQAC shall collect the copies of all the testimonials of faculty members supporting their publications, paper presentations and other activities.</p> <p><u>Recommending RCs and OCs</u></p> <p>2. IQAC shall thoroughly reviews the feedback provided by the students and recommends the names of the teachers for the refresher courses or orientation courses where ever required.</p> <p><u>Final Meeting</u></p> <p>3. IQAC coordinator shall call for the college level meeting to conclude the records of IQAC for the academic year 2013-2014.</p>
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ANNEXURE-II

Analysis of feedback

- 1) The feedback given by the various stake holders is sorted out.
- 2) The students' feedback regarding academic activities of the college was collected, analysed and action was initiated by the IQAC of the college
- 3) The coordinator of IQAC along with principal held a one on one meeting with the teaching faculty whose teaching needs some improvement.
- 4) The analysis of feedback regarding extra-curricular activities was done by the Grievance redressal cell.
- 5) Grievances given by girl students were looked after by the women empowerment cell
- 6) Feedback by Alumni association was analysed and action taken immediately after informing the head of the institution

ANNEXURE III

Best practices

- 1) The college has been motivating the teaching staff to participate in MANA TV lessons.
- 2) Staff have been teaching using Latest ICT methods.
- 3) A special e- class room was dedicated for this purpose with a capacity to accommodate 110 students.
- 4) A team of senior teachers was constituted to identify teachers who contribute more and who act as a guiding light to others.
- 5) The committee thus constituted recommended some names of teachers. They were felicitated on 5th of 2014.
- 6) Extension lectures were conducted to upgrade the students' skill.